

**UPTON PARISH COUNCIL**  
**MINUTES OF THE PARISH COUNCIL MEETING**

**Held on 16<sup>th</sup> September 2025**

**Present:** Cllrs. D Spittlehouse. K Smith. P Fotheringham. J Elvidge. S Wilson. G Waring. M McDaniel.

**Also Present:** 2 Members of the public.

**In Attendance:**

Liz Holman. Clerk.

**Absent:** All Councillors present.

**Matters Raised in the Public Forum.**

A member of the Community Speed watch team asked to arrange a speed watch session before the weather gets too bad. To be arranged for one day next week.

The proprietor of the fish and chip shop asked to raise the problems of parking during opening hours.

It's been exceptionally busy and she is doing her best with vehicles parking. She asked for suggestions.

Whilst this has always been an issue and has been brought up at numerous times with Highways and the local police, unfortunately there is nothing that can be done.

**The meeting commenced at 19.15 hrs**

**65/25 To receive and resolve any apologies of absence:**

Apologies had been received and accepted from Cllr Bailey.

**66/25 Minutes of the meeting held on the 8<sup>th</sup> July 2025:**

It was proposed by Cllr Smith and seconded by Cllr Wilson, that the official minutes of the meeting held 6<sup>th</sup> may 2025 are approved as correct records and signed by the Chairman. **Resolved.**

**67/25 To receive declarations of interest under the Localism Act 2011:**

No declarations of interest were declared.

**68/25 Overgrown hedge on the footpath leading to the church:**

This matter was brought up at the previous meeting by a member of the public. The area has been monitored and there has been no attempt by the occupants of the properties whose hedge it is to trim the overgrowth. It was agreed that we ask Stuart this time at a cost to the council, to trim both hedges and that a letter should be sent to the occupants informing them of our intentions outlining the fact that this is a one off occasion and that they are responsible for keeping their hedge tidy.

**Action required by the Clerk.**

**69/25 Community Grant Funding:**

The application for a grant for the village sign has been approved and we have been given a period of 6 months to source the balance. **Resolved.**

**70/25 To discuss and agree on the final design for the village sign:**

All in agreement to accept the design but to change the colour of the Church door to brown.  
A site meeting was planned to agree on the position.  
Cllr Spittlehouse to ask Mr Metcalfe for a quote for the brickwork. **Action required by Cllr Spittlehouse.**

**71/25 Willingham relief fund xmas party:**

Kexby Parish Council was in agreement to share the donation and hold a joint party.  
It had been decided to invite the 75's and over or the numbers would be too high for the funds available.  
Upton would have around 42 individuals plus their partners, Kexby to find out their numbers.  
Having a carvery at the pub would be too costly. Clerk to check with an outside caterer.  
Cllr Elvidge to check on dates he has available for the entertainment.  
Geoff Payne and his wife offered their assistance along with Cllr Spittlehouse and myself.  
It was suggested to hand deliver an invitation to those who are eligible and to get an idea of how many would actually attend. **Action required by the clerk.**

**72/25 Lincoln Aero Club:**

An email had been sent to the Clerk from Lincoln Aero Club. The club are aiming to return the tower on Sturgate airfield to its original state. They are asking the Parish Council for any feedback, comments or observations from the Parish Council. They are also asking for a letter of support for this project which is hoped to galvanise further support from local people. All in agreement for the clerk to compose a letter in support. **Action required by the clerk.**

**73/25 Request from the church for a donation for christmas lights:**

An email had been received asking for a donation for the church's Christmas lights.  
All was in agreement to donate £25. **Resolved.**

**74/25 To approve the Clerks salary and expenses for period July/August 2025.**

The Clerks salary for period May/June was proposed for approval by Cllr Elvidge and seconded by Cllr Fotheringham. **Resolved.**

**75/25 Payments made since 8<sup>th</sup> July 2025:**

Proposed by Cllr Waring and seconded by Cllr Smith. **Resolved**

**76/25 Planning Application decisions:**

WL/2025/00649. Vehicle crossover. High Street. Refused.

**77/25 Village Hall report:**

Cllr Fotheringham attended the meeting held on the 8<sup>th</sup> September.  
All the fans have been repaired at a cost of £492  
25 Light bulbs need replacing.  
WIFI is now working.  
Regular events, jumble sale and craft fayre as well as the usual WI once a month, and childrens parties.  
Loretta Adlem is the booking clerk. Cllr Smith to attend the next meeting 10<sup>th</sup> November.

Items not on the agenda but brought to the attention of the council by Cllr Fotheringham, was the amount of horse poo around the village. Main street was particularly bad, and many complaining. The Clerk was asked if she could send a letter to the offenders pointing out that residents feel that this is unacceptable especially in these residential areas. **Clerk to write a letter.**

Cllr Wilson also informed the council of 2 grants that are available that could help purchase a defibrillator when needed and one that would possibly help the playing field to finish grassing the new play park. **Clerk will inform the playing fields committee and keep a note of the grant for a defibrillator.**

The meeting closed at 20.30 hrs.

Signed.....Date.....

The date of the next meeting is the 11<sup>th</sup> November.