

UPTON PARISH COUNCIL

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Upton
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01.05.2022

Dear Councillor.

You are hereby summoned to attend the Annual Meeting of Upton Parish Council to be held at Upton Chapel Schoolroom on Tuesday 10th May 2022. The meeting will commence after the Annual Parish Meeting.

E Holman

Clerk for Upton Parish Council

There will be a 15-minute public forum when members of the public may ask questions or make short statements to the Council.

AGENDA

1. To elect a chairman for the ensuing year.
2. To receive Declaration of Acceptance of office of Chairman of Upton Parish Council.
3. To elect a Vice Chairman for the ensuing year.
4. To receive Declaration of Acceptance of Office of Vice Chairman of Upton Parish Council.
5. To receive and accept apologies by the Clerk.
6. To receive declarations of interest under the Localism Act 2022 – being pecuniary or non-pecuniary interest in agenda items not previously recorded on Members Register of Interests.
7. Minutes of the last meeting.
Notes of the last meeting held on the 8th March 2022 to be approved as the minutes.
8. Financial Issues to include:
 - a) To authorise clerks' expenses and salary for period March/April 2022.
 - b) To authorise payments and receipts made since the last meeting held 8th March 2022.
 - c) To approve the Parish Council Annual Internal Audit Report
 - d) To sign declaration of exemption for 2021/2022.
 - e) To approve the Annual Return and Annual Governance Statement for financial year 2021/2022.
 - f) To appoint an Internal Auditor for the year 2022/2023.
 - g) To discuss asset register and any maintenance required, and to agree a figure for Insurance for 2022/2023.
 - h) To receive latest Insurance quote for 2022/2023.
 - i) To consider any grants applied for.
 - j) Payments for authorisation/cheque. Insurance Zurich. Grants applied for.
9. GDPR compliance update.
10. Standing Orders. To review and accept.
11. Report from Clerk/Chair: To include correspondence received including previously circulated emails.

Quickline update
Litter bin location and Make a difference radio awards
Gate Burton Energy Park
Jubilee Celebrations update
Phone box
SID

12. Planning applications for consideration.
13. Planning application decisions.
14. Crime report.
15. Village Hall report.

Date of next meeting 12th July 2022.